

NORTH CAROLINA TECHNOLOGY STUDENT ASSOCIATION BYLAWS  
*Approved April 15, 2016*

**ARTICLE I – NAME**

The official name of this organization shall be the North Carolina Technology Student Association and may be referred to as "NCTSA."

**ARTICLE II – MEMBERSHIP**

Section 1. NC-TSA will recognize individual membership only through a chartered local chapter

Section 2. Membership eligibility will be governed by TSA and NC-TSA. Members shall be recognized as active members, alumni members, professional members, honorary, or honorary life members.

Section 3. Active members shall be students who are presently enrolled in or have previously enrolled in technology engineering and design education programs. An active member shall pay dues as established by the Board of Directors of TSA, Incorporated and NC-TSA, Incorporated and may be declared eligible to hold a state office, to participate in state competitive events or projects, to serve as a voting delegate, or to otherwise represent their chapter in National TSA and State NC-TSA affairs as may be approved by their local chapter.

Section 4. Alumni members shall consist of those individuals who have completed a technology engineering and design education program, have been a former active TSA member, and who have graduated from or left school. Alumni members shall pay dues as established by the TSA, Incorporated and NC-TSA, Incorporated Board of Directors. Alumni members shall not have the right to vote or hold office.

Section 6. Professional members are those persons engaged in education, business and industry, who have interest in NC-TSA and in the welfare of technology education. Professional members shall pay dues as established by the NC-TSA, Incorporated Board of Directors. Professional members shall not have the right to vote or hold office.

Section 7. Honorary or honorary life members may be individuals who have made or are making contributions to the advancement of technology education as may be approved by the

NC-TSA executive committee, and shall be exempt from annual dues.

Section 8. Annual membership dues shall be as determined by the Board of Directors of NC-TSA, Inc., state officers and NC-TSA delegation. The membership year shall be September 1 to August 31.

### **ARTICLE III – THE NC-TSA ADVISOR**

Section 1. It is recommended that a technology education teacher serve as a chapter TSA advisor; however, in cases where there is no such interested teacher, a state certified educator may be appointed by the school's principal. The appointed advisor would have all the rights and privileges of a regular advisor as long as they maintain their chapter in good standing.

Section 2. The NC-TSA State Advisor shall appoint a qualified individual approved by the Board of Directors to serve as the Advisor to the State Officer team.

Section 3. The NC-TSA Advisor(s) shall be exempt from state dues.

### **ARTICLE IV – VOTING DELEGATES**

Section 1. Local chapters of NC-TSA will exercise their voting privileges through voting delegates at the annual meeting of NC-TSA.

Section 2. Each chartered chapter is entitled to two (2) voting delegates for every ten (10) paying members (CAP affiliations would have a maximum of 12 voting delegates) for the purpose of transacting the business of the North Carolina Technology Student Association. No chapter shall have less than two (2) voting delegates. For each state officer, one additional delegate vote will be allocated to their chapter.

Section 3. Each voting delegate will be entitled to one (1) vote for the purpose of transacting the business and election of officers of North Carolina Technology Student Association.

### **ARTICLE V – MEETING**

Section 1. The annual spring state conference of chapters shall be held at a time and place designated by the NC-TSA State Advisor and Board of Directors.

Section 2. Any additional meetings will be held at the discretion of the State Advisors and/or Board of Directors.

Section 3. Parliamentary procedure for all meetings of the North Carolina Technology Student Association shall be governed by the latest revision of Robert's Rules of Order.

## **ARTICLE VI – STATE OFFICERS**

Section 1. The state leadership team shall consist of: the NC-TSA State Advisor, the NC-TSA Officer Advisor, and the NC-TSA State Officer Team.

Section 2. The state officers of NC-TSA shall consist of a: President, Vice-President, Secretary, Treasurer, Reporter, Sergeant-at-Arms, and Middle School Vice President.

Section 3. The President, Vice-President, Secretary, Treasurer, Reporter and Sergeant-at-Arms shall be elected from the membership of the middle/junior high school and senior high school chapters. The Middle School Vice President shall be elected from the membership of the middle/junior high schools.

Section 4. Only active members of NC-TSA and their chapters will be eligible for a state office. To seek election to a state office, a candidate must be currently enrolled in eighth (8th) through eleventh (11th) grade except the Middle School Vice-President. The Middle School Vice-President must be currently enrolled in Sixth (6th) or Seventh (7th) grade. Students elected as national officers at the annual meeting may not hold a state or local TSA office concurrently with their term as national officers.

Section 5. The term of office shall begin immediately following the annual meeting at which the officer was elected and end following the next annual meeting. No individual may serve more than one term as a state officer in the same office.

Section 6. The NC-TSA State Advisor and the NC-TSA State Officer Advisor shall appoint a credentials committee to review all state officer candidates and their qualifications and will submit to the voting delegates a slate of all candidates declared eligible for each state office. There will be no additional nominations from the floor. All state officers shall be elected by a majority vote of all the voting delegates.

Section 7. The NC-TSA State Officers shall be subject to removal from office under the discretion of the NC-TSA State Advisor and the NC-TSA State Officer Advisor if found to be under violation of the NC-TSA State Officer Code of Conduct.

Section 8. The State Leadership Team may fill by appointment any vacancy occurring in the state officers for the unexpired term, except the office of President, which shall be filled by the Vice-President.

## **ARTICLE VII – BOARD OF DIRECTORS**

Section 1. The governing body of the organization shall be the North Carolina Technology Student Association Board of Directors composed of: (a) One (1) Consultant for Technology Education in the North Carolina Department of Public Instruction; (b) the State NC-TSA Advisor; (c) three (3) local chapter advisors representing each region (Western, Central, and Eastern), (d) three (3) CTE directors representing each region (Western, Central, and Eastern), (e) two (2) members from business and industry, one (1) representative of the technology teacher education institutions, an ITEEA affiliate representative and the State Officer Advisor of NC-TSA.

Section 2. The terms of office of members of the North Carolina Technology Student Association Board of Directors are: Three years staggered terms. Exceptions to the three years staggered terms are the Technology Consultant, NC-State Officer Advisor and NC-TSA Advisor term continuous. The NC-TSA Advisor will be responsible for the selection of the members and their term of office to the NC-TSA, Incorporated Board of Directors.

Section 3. The North Carolina Technology Student Association Board of Directors shall meet at least once each year at such time and place as may be prescribed in the Bylaws. The annual report of the Board of Directors shall be presented at such a meeting. Special meetings of the Board of Directors may be called at any time by the chairperson.

Section 4. The officers of the NC-TSA Board of Directors shall be a President, President-Elect, and Secretary, all of whom shall be active members in good standing at the time of their election and during their tenures of office. These three officers are elected from (a) One (1) Consultant for Technology Education in the North Carolina Department of Public

Instruction; (b) three (3) local chapter advisors representing each region (Western, Central, and Eastern), (c) three (3) CTE directors representing each region (Western, Central, and Eastern), (d) two (2) members from business and industry, and one (1) representative from each of the technology teacher education institutions.

Section 5. The President will preside over all meetings of the Board. The President will be responsible for the appointment of committee chairmen, will serve as special advisor to the Board, and will otherwise represent the Board as may be necessary.

Section 6. The President-Elect will be elected annually by the Board at its annual meeting by a majority vote. To be eligible for the position of President-Elect a member must have two years remaining on the Board. The President-Elect will serve in the absence of the President and will perform other duties as the President or the Board may direct. The President-Elect shall assume the position of President after serving one year as President-Elect.

Section 7. The Secretary of the Board will be elected every other year by the Board by a majority vote at its annual meeting. To be eligible for the position of Secretary/Treasurer a member must have two years remaining on the Board. The Secretary/Treasurer will issue notices of all official meetings, keep accurate records of all meetings, distribute copies of the minutes of such meetings to all Board members, and perform other such duties as the President or the Board may direct.

Section 8. The term of office shall begin immediately following the annual meeting at which the officer was elected and end following the next annual meeting, except in the case of the Secretary, or until their successors are elected. The Secretary's term will begin immediately following the annual meeting at which the Secretary was elected and end two years following the annual meeting at which the election took place or until the successor is elected.

Section 9. In the event that a vacancy occurs in any office except that of the President, the Board shall appoint a member from the Board, excluding the State TSA Officer Advisor and the State Advisor, to fill the vacancy in that office for the unexpired term. If the office of President becomes vacant, the President-Elect will automatically become President for the unexpired term and the vacancy arises in the office of President-Elect.

Section 10. The TSA, Inc. Board of Directors manages the affairs, sets policy of the corporation, and hires and discharges the Executive Director. The Board may make special appointments, including committees, as deemed necessary.

Section 11. A majority of the voting members shall constitute a quorum at any Board meeting.

Section 12. There are two Board meetings a year, with one being at the State TSA Conference.

Section 13. In an emergency situation and upon the call of the President or seven (7) voting members, a conference call may be held. Any action taken by the Board as a result of the conference call must be followed by an official vote by mail or electronic communication in which a hard copy is produced. At the next Board meeting, the Board must ratify the action taken.

Section 14. A vote of the Board may also be taken by mail or FAX at the discretion of the President and the NC-TSA State Advisor.

Section 15. A member of the Board, excluding the NC-TSA State Advisor, may be removed by a two-thirds vote of the members of the Board. A Board member may resign at any time by giving written notice to the President or the NC-TSA State Advisor. Unless otherwise specified in the notice, the resignation shall take effect upon the receipt of the notice. Acceptance of the resignation is not necessary to make it effective.

## **ARTICLE VIII – DUTIES OF STATE OFFICERS**

Section 1. President: It shall be the duty of the President of TSA to preside at all meetings; to make necessary committee appointments including the designation of a committee chairperson; to develop with the, State Leadership Team a program of work for his/her term of office; and to make himself/herself available, as necessary, in promoting the general welfare of NC-TSA.

Section 2. Vice-President: It shall be the duty of the Vice-President to serve in any capacity as directed by the President; to accept the responsibility of the President as occasion may demand; and to make himself/herself available, as necessary, in promoting the general welfare of NC-TSA.

Section 3. Secretary: It shall be the duty of the Secretary to serve in any capacity as directed by the President; to record proceedings of all meetings; and to make himself/herself available, as necessary, in promoting the general welfare of NC-TSA.

Section 4. Treasurer: It shall be the duty of the Treasurer to serve in any capacity as directed by the President; to keep records and membership reports as necessary, and to make himself/herself available, as necessary, in promoting the general welfare of NC-TSA.

Section 5. Sergeant-at-Arms: It shall be the duty of the Sergeant-at-Arms to serve in any capacity as directed by the President; to assist in the preparation and control of the meeting place and to make himself/herself available, as necessary, in promoting the general welfare of NC-TSA.

Section 6. Reporter: It shall be the duty of the Reporter to serve in any capacity as directed by the President; to accumulate and keep up-to-date information on the history of the association; to prepare articles for publication in TSA publications, professional magazines and journals, newspapers and other news media; to contact other association members concerning new items for publication; and to make himself/herself available, as necessary, in promoting the general welfare of NC-TSA.

Section 7. Middle School Vice-President: It shall be the duty of the Middle School Middle School Vice-President to serve in any capacity as directed by the President; to represent the middle school membership of NC-TSA; and to make himself/herself available, as necessary, in promoting the general welfare of NC-TSA. The Middle School Vice-President will not assume the responsibility of President as occasion may demand. The Middle School Vice-President shall be elected only by the Middle School membership.

## **ARTICLE IX – AMENDMENTS**

Section 1. To amend these bylaws, the proposed amendments(s) must be presented in writing by the chartered chapters proposing the amendment(s) to all chartered associations of NC-TSA and the NC-TSA President at least sixty (60) days prior to the annual spring meeting.

Section 2. The President must then present the proposed amendment, together with the actions recommended by the State Leadership Team, to the Board of Directors of NC-TSA,

Incorporated.

Section 3. If approved by the Board of Directors, the proposed amendment, together with the actions recommended by the State Leadership Team , to the Board of Directors of NC-TSA, Incorporated.

Section 4. If adopted, the amendment will take effect within sixty (60) days of the annual meeting in which it is presented for approval, unless a different time period is stipulated.

Submitted by The 2015-2016 North Carolina State TSA Officer Team on February 1, 2016.

Javonate Williams  
NC-TSA President

Thomas Paniagua  
NC-TSA Vice-President

Nishma Vias  
NC-TSA Secretary

Jillian Breithaupt  
NC-TSA Treasurer

Kyle Halstater  
NC-TSA Reporter

Madhura Waghmare  
NC-TSA Sergeant-at-Arms