North Carolina Technology Student Association
Jerianne S. Taylor, State Advisor
292 Ridgefield Road
Boone, NC 28607
Phone: 336-692-4794
Email: Jerianne.taylor@dpi.nc.gov

DATE: January 5, 2017
TO: NC-TSA Chapter Advisors
FROM: Ms. Jillian Breithaupt, NC TSA State President
            Dr. Jerianne S. Taylor, NC TSA State Advisor

SUBJECT: 2017 NC-TSA STATE CONFERENCE

The North Carolina Technology Student Association (NCTSA) will hold its 37th Annual State Conference **April 2-4, 2017** at the Sheraton Four Seasons Hotel, Greensboro, NC. The NCTSA Leadership Team and the State Technology Education staff invite and encourage all affiliated chapters to attend and participate to make this the best conference yet. The 2017 theme is **"Defining Your Future."**

LODGING

Each chapter is responsible for reserving their own rooms. Please make reservations directly with the **Sheraton Four Seasons Hotel, Greensboro** by faxing or mailing the appropriate attached form to the hotel. A special room rate of **$157.20**, (single, double or quad) has been arranged. Schools located more than 45 miles from the conference site are expected to stay on-site. Hotel reservations must be made by **March 2, 2017** to receive the special rates.

REGISTRATION

Registration will open on **January 23, 2017.**
To register, go to https://www.registermychapter.com/tsa/nc/Main.asp
Conference registration fee is $65.00 for all   participants and guests. **Everyone** must complete the online registration process. *Advisors are expected to coordinate at least one event to ensure the success of the conference. Each school attending is expected to supply at least one coordinator and one to two judges depending on school* participation size.
Registration fees are used to cover the cost of conference awards, trophies, mixer functions, and other conference expenses. Copies of all conference registration forms and fees must be postmarked by March 17, 2017.
Please make checks payable to NCTSA and mail to Jerianne S. Taylor, 292 Ridgefield Road, Boone NC 28607.

- Only affiliated members may participate.
- THERE WILL BE NO ON-SITE REGISTRATION.

There will be no on-site changes for individual events**.** Students will NOT be allowed to add, switch, change, or substitute one individual event for another. However, for team events, advisors may make substitutions as long as the student is registered for the conference.

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CHAPTER REGISTRATION
FORM NCTSA SPRING
CONFERENCE
April 2-4, 2017

Advisor's Name: _____

School/Chapter: _____

School Address: _____

Email Address: _____

Planning Period Time: _____ _____ Cell #: _____

Number of Students Registered for the Conference (Registration = $65.00): _____
Number of Guests Registered for the Conference (Registration = $65.00):   _____
Number of Judges Registered for the Conference (Registration = $65.00):   _____
Number of Advisors Registered for the Conference (Registration = $65.00): _____
        (Waived if coordinating an event, click on the following link to sign-up)
Total Number Registered for the Conference (Registration = $65.00):   _____

Name of person(s) willing to judge an event(s)	Event(s) he/ she would like to judge

Please do not mail your registration packet until everything is complete. REGISTRATION DEADLINE is March 17, 2017. Listed below is a summarization of information that you need to enclose with your registration packet:

☐ **1.**   REGISTRATION FEES. . . ONLY ONE CHECK PER CHAPTER
        (Make sure the individual registration fees are processed through local
        accounts so that the NC-TSA State Office receives one check, made
        payable to NC- TSA, for your total chapter participation.)
☐ **2.**   CHAPTER REGISTRATION FORM
☐ **3.**   OFFICER CANDIDATE FORMS (If applicable: Mail to Emily McAdams)
☐ **4.**   WAYNE & KARYN CLARK SCHOLARSHIP APPLICATION (If applicable)

Please bring your students Code of Conduct and Medical Liability forms with you to the conference to present at the registration desk before you can pick up your conference packets/information. Do not mail.

You will receive an e-mail confirmation message once you complete and submit your on-line registration. It is the chapter advisor's responsibility to make sure their students are registered for the correct events. Please make copies of all information prior to mailing the registration packet to Jerianne Taylor. This form must be returned with registration packet not later than March 17, 2017.

ON-LINE REGISTRATION INFORMATION

North Carolina TSA will continue to utilize the online registration program for our State Conference. **ALL REGISTRATION MUST BE COMPLETED ONLINE!** The URL for completing your Chapter Registration is: www.registermychapter.com/tsa/nc

The conference registration period begins **January 23 – March 13, 2017,** please register your chapter online at this time. During this open registration period you may add, delete and edit your registration input. After **March 13,** you *will not* be able to make any changes, additions or deletions. As you complete your registration, an invoice will be presented to you and available for print and submission to your bookkeeper for processing. Payments for conference registrations are due postmarked date by March 17, 2017. Please make one check payable to NCTSA. Mail all conference materials and your payment to: Jerianne S. Taylor, 292 Ridgefield Road, Boone, NC 28607.

To log into the online registration program, go to the website indicated below and enter your unique user name and password.

Website for on-line registration: **www.registermychapter.com/tsa/nc**

User Name {Advisor's last name and first initial – no space}
Password {Advisor's first name}

If you have any questions or experience difficulties at any time during this process, please contact Jerianne Taylor, 336-692-4794 or jerianne.taylor@dpi.nc.gov. **If you sponsor two or more chapters** you will need to contact Jerianne immediately for the correct password and username for each chapter, they will be different.

TSA Online Conference Registration Instructions
1. In your web browser, go to http://www.registermychapter.com/TSA/NC.

2. If this is your first time to the site, click the **Register** link. You will be asked to log in. Log in using the user name and password that your State Advisor gave to you.

3. The first time in, you will be asked to verify your school information. Double check all the fields, and press the **Submit** button at the bottom to save any changes.

4. Your name will automatically be added to the list as an Advisor.

5. Click the **Add New Name** link to add a new name to the list. Provide the participant's last name, first name, and select their status from the drop down list. Be sure to check all contests that this individual will participate in. Remember, you will need to select two voting delegates (or the number allowed for your chapter - 2 per ten members affiliated, maximum of 12 delegates) so be sure to include those as you enter names.

6. To enter Team events, be sure to select the correct team number. Most team events only allow you to enter one team. However, some events allow you to enter more than one team. In such cases, separate team #'s should be designated for each team.

7. Continue adding names until you have entered all of your participants. As you add participants, if you attempt to enter more participants in an event than are allowed, you will be informed, and not allowed to exceed the event maximum. At any point, you may press the **View Registration** link to get an idea of your total invoice amount, and a better understanding of who is registered for which events.

8. When you are finished, press the **Finished Registering** link at the bottom. At this point, you may have several red messages at the top of the screen. Please read these carefully. Your registration will not be complete until these problems have been resolved. For instance, you may be informed that you must have 2 voting delegates. To correct this problem, click the **Back To Registration** link at the bottom, select the student(s) you want to be voting delegates and click the **Edit** link beside each student. Change the Status field to Voting Delegate and press **Submit** to save. When you're finished making these changes, press the **Finished Registering** link again.

9. If you get a message that states that you have not met the minimum requirements for an event, then you must click the **Back To Registration** link, and either add students to those contests that are short, or remove students from those contests. When you're finished making those changes, press the **Finished Registering** link again.

10. When you have corrected any problems that may have appeared, from the Finished Registering screen, first, be sure to **Print** a copy of this invoice to send in with your payment. Next, press the **Confirm** link at the bottom to confirm that the invoice is correct. A copy of the e-mail will be sent to you, and to the State advisor.

11. If you need to edit your registration, you may come back to this location and make changes up until the close date, March 13, 2017.

12. Once you are finished with your registration, be sure to either click the **Log Out** link to make sure that the connection is securely closed, or exit your browser. This will ensure that no one can get in and make changes to your registration.

REMINDERS AND OTHER INFORMATION

Voting Delegates

Each chapter is entitled to two (2)-voting delegates per 10 chapter members. CAP affiliates have a   maximum of twelve (12) delegates. Advisors MUST designate on the registration forms those students who will be acting as delegates.

NC-TSA Officer Candidates

Please encourage your students to run for a NC-TSA State office. This is an excellent opportunity for you and your students to participate in activities that are enjoyable, educational, and important   to our association. The state officers receive additional leadership training and represent NC-TSA   at special events. No more than two students per chapter may run for office. Candidates for TSA   State Office are expected to wear official TSA dress as described in the Competitive Events Guides. Ties, patches, and other TSA attire can be purchased through the TSA Store at www.tsaweb.org. Officer interest forms were sent out in November. If you have a student that is   interested, please have them contact Emily McAdams via email at emily.mcadams@gmail.com   as soon as possible.

Awards and Recognition Program

Advisors are reminded to encourage students to apply for **TSA Technology Honor Society** membership and appropriate **Achievement Awards**. Each applicant is required to submit *$5.00* when applying for an Achievement Award **or** Honor Society membership. Upon receipt, NCTSA   will send the required $5.00 fee and application to National TSA. *Silver Achievement Awards* will be presented during our State Conference Award Ceremony, while *Gold Achievement Awards* will be given at the TSA National Conference. *Honor Society* members will be recognized at both the state and national conferences.

Wayne and Karyn Clark Technology Scholarship

NCTSA offers eligible seniors attending a North Carolina public or private high school, who intend to enter a North Carolina state supported university to prepare to teach Technology Education upon graduation **or s**eniors who are entering a technology related field may apply for the $500.00 Wayne and Karyn Clark Scholarship. See attached application.

Competitive Events

National rules and criteria will apply to the NC-TSA conference. **Middle School** competition will   be governed by the 2016 - 2017 Competitive Events Guide; **High School** the 2017 – 2018 Competitive Events guide.

Ignorance of the rules WILL NOT be accepted as an excuse for not applying the rules and criteria as defined within the TSA Curricular Resource Guides.

To avoid confusions and/or unpleasantness, please make every effort to understand the requirements of each event before conference and ensure that each student knows what is expected of him or her.

Check the TSA National web page for additional information. http://tsaweb.org/Competitions

Contact the Events Coordinators listed on the web page for clarification of rules with questions or concerns. http://tsaweb.org/Competition-Regulations-Committee

TSA Official Dress

During general sessions at the state conference, student members must wear official TSA attire: competition TSA attire or general session TSA attire. Adults must dress appropriately. No flip flops, halter tops, tank tops or shorts are permitted for anyone at the general sessions. This is in   accordance with the TSA National rules and guidelines found at: http://tsaweb.org/Dress-Code

VEX ROBOTICS Competition: Teams are required to wear TSA Competition Attire. We will host the TSA VEX Robotics Competition (VRC) — High School/Middle School and VEX IQ – Middle School Information about the competition is located at: http://tsaweb.org/Vex-Robotics-Competition

ADVISORS: Please call Jerianne Taylor (336-692-4794) if you have questions or concerns about the dress codes. NCTSA will work with new chapters to secure appropriate attire for the state conference. In order to prepare our students for the national conference and to be professionals, we need to adhere to the required dress code.

SPECIFIC EVENT THEMES 2017

Detailed information pertaining to the events can be found on the TSA webpage www.tsaweb.org.
http://tsaweb.org/Themes-and-Problems
http://tsaweb.org/Updates-and-Clarification
http://tsaweb.org/competition-forms

If you need additional information please call Jerianne Taylor (336-692-4794).

Mandatory Advisor's Meeting –This year, we will have a brief but Mandatory Advisor's Meeting on Sunday at 2:30 pm.

STUDENT CODE OF CONDUCT

Student Conduct Practices and Procedures
Print Student's Name:_____
Print Student's School:_____

1. There shall be no defacing of property. Any damages to the property or furnishings in the hotel rooms or buildings must be paid for by the individual responsible.
2. Students shall keep their advisor and chaperone informed of their activities and whereabouts AT ALL TIMES.
3. Students should be prompt and prepared for all activities.
4. Students should be financially prepared for all responsibilities.
5. Students not staying at the Sheraton Four Seasons shall be off the grounds of the hotel by curfew or immediately following the last scheduled event.
6. NO ALCOHOLIC BEVERAGES OR NARCOTICS IN ANY FORM SHALL BE POSSESSED BY PARTICIPANTS AT ANY TIME, UNDER ANY CIRCUMSTANCES.
7. Out of common courtesy to the general public, smoking will not be permitted by any student representing NC-TSA.
8. No student shall leave the hotel (except for authorized events) unless permission has been received from their chapter advisor.
9. Students are required to attend all general sessions and activities assigned, including workshops, competitive events, committee meetings, etc..., for which they are registered unless engaged in some specific assignment taking place at the same time.
10. Identification nametags shall be worn at all times during the conference.
11. Chapter advisors and chaperons will be accountable for students' conduct.
12. Students violating or ignoring any of the conduct rules will subject their entire delegation to being unseated and their officer candidates and competitive events' participants being disqualified. Individual students may be sent home immediately at their own expense. CURFEW WILL BE ENFORCED! **(Curfew means students must be in assigned rooms during the designated time.)**
13. Casual wear will be accepted during specific social functions as designated.

"I have read and fully understand the NC-TSA State Conference Code of Conduct and agree to comply with these guidelines."

Student's Signature:_____ _____Date _____

"Approval for the student named above to attend the 37th NCTSA State Conference, at the Sheraton Four Seasons, Greensboro, North Carolina is hereby granted."

Parent or Guardian's Signature:_____Date _____

This form must be returned with registration ...one form per student participant.
> ~ **NAME TAGS AND WRISTBANDS MUST BE WORN AT ALL TIMES DURING CONFERENCE!**
> ~ **THERE WILL BE A FIVE-DOLLAR {$5.00} REPLACEMENT FEE FOR EITHER NAME TAGS OR WRISTBANDS!**

North Carolina Technology Student Association

Personal Liability and Medical Release Form

Name of Participant: _____
                                        Please Print

Name of Chapter: _____

NOTE: STUDENT AND PARENT(S) MUST SIGN THIS FORM

Having read and completely understood the "Student Code of Conduct" for the North Carolina Technology Student Association, Inc., I do hereby agree to follow the conduct described. I fully understand that this is an educational activity and will, to the best of my ability, apply myself for the purpose of learning, and at all times uphold the fine qualities of a person representing the North Carolina Technology Student Association, Inc.

Participant _____   Date_____
                              Signature
AND

I hereby agree to release the North Carolina Technology Student Association, Inc., its representatives, agents, servants, and employees from liability for any injury to above named person, resulting from any cause whatsoever occurring to above named person at any time while attending the annual North Carolina Technology Student Association State Conference, including travel to and from the conference, excepting only such injury or damage resulting from willful acts of such representatives, agents, servants and employees.

AND

I do voluntarily authorize NCTSA State Conference supervisors, assistants and/or designee to administer and/or obtain routine or emergency diagnostic procedures and/or routine or emergency medical treatment for the above named person as deemed necessary in medical judgment.

I agree to indemnify and hold harmless the NCTSA State Conference coordinators, the North Carolina-Technology Student Association, Inc., and said medical service coordinator and/or assistants and designees from any and all claims, demands, actions, rights of action, on account of said procedures and/or treatment rendered in good faith and according to accepted medical standards.

Parent or Guardian_____Date_____
                                   Signature

Home Phone #:(Area Code)_____-_____-_____
Work Phone #:(Area Code) _____-_____-_____
Cell Phone #:(Area Code) _____-_____-_____

Health Care Provider _____   Policy # _____

☐ **I DO NOT** give NCTSA the right to publish a photograph of my child for publicity purposes.

☐ **I DO NOT** give NCTSA the right to collect self-reported data for educational purposes from my child.

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Chapter of the Year Award 2017

The NC TSA Chapter of the Year Award is one of the highest awards recognized by the association.

It consists of two parts:

- a portfolio submitted at the state conference during check-in
- the number of 1st, 2nd and 3rd place finishes at the State Conference.

The TSA Chapter of the Year Awards will also be split into two divisions: small chapters and large chapters, based on State Conference registration. There will be a Middle School and High School chapter recognized in each division. A large chapter is defined as having at least 25 members registered at the State Conference and a small chapter has less than 25 members registered.

The Chapter of the Year will be calculated 50% on the Chapter Portfolio score and 50% based on number of 1st, 2nd and 3rd trophies won at State Conference. The Chapter Portfolio has a maximum score of 20 points with maximum of 5 points awarded for each category:

1. Chapter involvement with the American Cancer Society

2. Leadership development activities for students

3. Chapter engagement activities: chapter teambuilding, fun activities

4. Chapter service activities for their school and community

Chapters are to submit their Chapter Portfolio at the registration desk at the State Conference on April 2, 2017.

Please contact Jerianne Taylor with any questions.

American Cancer Society Service Project

Dear NCTSA Advisors:

As you may know, TSA's National Service Project is to raise funds for the American Cancer Society, a nationwide health organization dedicated to eliminating cancer (for more information about the ACS, visit www.cancer.org). To contribute to this effort, for the past few years, the NCTSA officer team has organized a fundraiser at the State Conference. Last year, we held a raffle at the state conference and raised at the state and locally over $3,000.00 for the ACS.

This year, in addition to the officer fundraising efforts, we are encouraging every chapter to hold their own fundraiser before the state conference. This fundraiser can be in any form, such as a bake sale, a raffle, or a contest—be creative with your fundraising ideas! Take photos and/or videos of your fundraising efforts, submit them to me by April 2, 2017 they will be shown during the state conference. Please turn in all money raised at the conference. Checks should be made to NCTSA ACS. The chapter who raises the most money for ACS by April 2, 2017 will receive special recognition at the state conference.

If you have any questions or wish to send in pictures/videos, please contact Dr.Taylor at Jerianne.taylor@dpi.nc.gov. Thank you in advance for your chapter's hard work in supporting the American Cancer Society.

Sincerely,

Jillian Breithaupt

Ms. Jillian Breithaupt, NCTSA President

THE OFFICIAL SPONSOR OF BIRTHDAYS.

Wayne and Karyn Clark
NC TSA Technology Scholarship Application
One $500.00 Scholarship Awarded Annually at the NC TSA State Conference

Name: Age: Date:

Home Address:

City: State: Zip:

Phone: Email:

Technology Education Teacher:

School Name:

School Address:

City: State: Zip:

School Phone:

Date of Expected Graduation:

University that you plan to attend:

Have you already applied?   Date of Application:

Have you been accepted?

Attachments Required:

- High School Transcripts
- 2 Letter of Recommendation
    - 1 from NC Technology Teacher
    - 1 from a community person who knows you well.
- A One Page Essay on one of the following –
    - Why I want to teach Technology Education?
    - Why I want to work in a technology related field?
- A Statement of Need –
    - A brief statement from your parents that describes their financial status. It should include a copy of the past year's federal income tax form.

Application Deadline**: Postmarked by March 17, 2017**. Please send to required documents to Jerianne Taylor at the following address:

Jerianne Taylor
292 Ridgefield Rd.
Boone, NC 28607

Email Applications will also be accepted. Please email the required attachments to Jerianne.Taylor@dpi.nc.gov. Be sure to include Wayne and Karen Clark Scholarship in the Subject Heading.

Date	Time	Guilford F & G	Registration Desk 3 & 4	Guilford D & E	Guilford B	Guilford C	Guilford A	Arrowhead A	Arrowood B	Auditorium I	
									30		
2-Apr											
2-Apr	9:00 AM	VEX Robotics Setup	Registration Desk 4 all day; Registration Desk 3 at 1:00								
	10:00 AM										
	11:00 AM										
	12:00 PM										
	1:00 PM										
	2:00 PM										
	3:00 PM			Static Project Check-In MS & HS		Static Project Check-In MS & HS					
	4:00 PM										
	5:00 PM										
	6:00 PM										
	7:00 PM		Registration & Check-In	Judging -Static Events	General Session	Judging - Dragsters/ Catapult/JSS Events	Flight Construction				
	8:00 PM	VEX Robotics Skill									
	9:00 PM										
	10:00 PM										
	11:00 PM										
3-Apr	8:00 AM				General Session						
	9:00 AM	VEX Robotics		Judging -Static Events	Races for Dragster 9-12 /JSS from 12-1/ Test Catapult Design 1-3		Flight & Flight Endurance Testing	Debating Technological Issues Holding	Debating Technological Issues Pres - May need more time	HS Chapter Team Finalists	
	10:00 AM										
	11:00 AM										
	12:00 PM										
	1:00 PM										
	2:00 PM							Extemporaneous Speech Holding	Extemporaneous Speech Pres	MS Chapter Team Finalists	
	3:00 PM			Project Viewing							
	4:00 PM			Project Removal							
	5:00 PM										
	6:00 PM										
	7:00 PM				General Session		Advisor's Reception				
	8:00 PM										
	9:00 PM						Mixer/Dance				
	10:00 PM										
	11:00 PM										
					Awards Ceremony 9-12						

April 2-4, 2017

4/4/2017

		75	154	96	40	100	80		60	60		20	30
Date	Time	Auditorium II	Auditorium III	Auditorium IV	Augusta A	Augusta B	Biltmore	Blandwood	Cedar	Colony A	Colony B		
2-Apr	9:00 AM												
	10:00 AM												
	11:00 AM												
	12:00 PM												
	1:00 PM												
	2:00 PM			Meetings									
	3:00 PM			Tech Design Pick Up Problem		System Control HS/MS 3:30-7:00		On Demand Video 3:30 - 4:00	Challenging Tech Issues				
	4:00 PM	Technology Bowl - Written -Middle/High 4:00-6:00		Coding									
	5:00 PM												
	6:00 PM												
	7:00 PM												
	8:00 PM			Chapter Team - Written Test						Problem Solving 8:00-10:0 Technology Problem Solvi 9:00 -11:00			
	9:00 PM	Leadership Strategies	Leadership Strategies										
	10:00 PM												
	11:00 PM												
3-Apr	8:00 AM												
	9:00 AM			Essays on Technology HS 9-12		GEOSPATIAL TECHNOLOGY 9:00-12:00		Electrical Applications Finalists	Prepared Speech MS				
	10:00 AM												
	11:00 AM												
	12:00 PM	Fashion Design											
	1:00 PM												
	2:00 PM			Essays on Technology MS 1-4	STEM Animation Interviews 1-4	GEOSPATIAL TECHNOLOGY Interviews 1:00-4:00	Childrens' Stories 9-3	Invention & Innovations Finalists	Challenging Issues	Promotional Marketing MS Finalists	Promotional Marketing Finalists HS		
	3:00 PM		Skills for Leaders Interest Session										
	4:00 PM			Tech Design									
	5:00 PM												
	6:00 PM												
	7:00 PM												
	8:00 PM												
	9:00 PM												
	10:00 PM												
	11:00 PM												

4/4/2017

	80				100	64	96	12	24	10	20		
Colony C	Grandover East	Date	Time	Meadowbrook	Morehead	Oak	Old North	Pebble Beach	Riverdale	Sandpiper	St Andrews	Date	
		2-Apr	9:00 AM									2-Apr	
			10:00 AM										
			11:00 AM										
			12:00 PM										
			1:00 PM										
			2:00 PM										
			3:00 PM			Structural Design & Engineering and Structural Model							
			4:00 PM										
			5:00 PM		Challenging Issues								
			6:00 PM										
00 (Colony A) / ing (Colony BC))	Forensics Technology		7:00 PM										
			8:00 PM							Construction Challenge			
			9:00 PM										
			10:00 PM										
			11:00 PM										
		3-Apr	8:00 AM			SDE and SM Testing					Career Comparison & STEM Careers	3-Apr	
	Forensics Technology		9:00 AM	Technology Bowl MS Finalists			Software Development	CAD 2D & CAD 3D	Pick Up Topic	Leadership Strategies Holding			
			10:00 AM										
			11:00 AM										
			12:00 PM										
			1:00 PM	Technology Bowl HS Finalists	Challenging Issues Pres 1:00-3:30		Future Technology Teacher 1:00 - 5:00	Music Production	Photographic Technology Finalists		Website Design & Webmaster		
Digital Photography Finalists 12:30-4:30			2:00 PM										
			3:00 PM						Photographic Technology Judging??	On Demand 3:00 -7:00			
			4:00 PM										
			5:00 PM										
			6:00 PM										
			7:00 PM										
			8:00 PM										
			9:00 PM										
			10:00 PM										
			11:00 PM										

Time	Tanglewood	Tidewater A	Tidewater B	Turnberry	Torrey Pines	Edgewood	Links	Pinehurst	Heritage	Olympia	Project Check-In in C
				8-5 TSA Officers					12-12 CH		
9:00 AM											Animatronics
10:00 AM											Architectural Design
11:00 AM											Biotechnology Design
12:00 PM											Childrens Stories
1:00 PM											CIM Manufacturing
2:00 PM											Digital Video Production
3:00 PM											Dragster Design
4:00 PM											Engineering Design
5:00 PM				TSA Officer							Fashion Design
6:00 PM		CAD Foundations									Future Technology Teacher
7:00 PM							TSA Officer/ Judge Videos from 6 -10		Conference Headquarters		Music Production
8:00 PM	Electrical Applications							Judges Hospitality			Photographic Technology
9:00 PM											Promotional Design
10:00 PM											SciVis
11:00 PM											Software Design
											STEM Careers
8:00 AM											Transportation Modeling
9:00 AM	Leadership Strategies Pres	CAD Foundations									Video Game Design
10:00 AM											Webmaster
11:00 AM											
12:00 PM						Video Game Finalists 12:30 -3 MS: 3:30 -6:00 HS					Childrens Stories
1:00 PM		Prepared Presentation HS 1:00 -6:00	Sci Vis Finalists 1:00 -3:30								
2:00 PM											
3:00 PM										Board of Directors	
4:00 PM											
5:00 PM											
6:00 PM											
7:00 PM									Conference Headquarters		
8:00 PM								Judges Hospitality			
9:00 PM											
10:00 PM				7-11:45 TSA Officer/Storage							
11:00 PM											
				Tuesday 8-5					Saturday til 12		

Biotechnology Design
Career Prep
Catapult Design
Community Service Video
Construction Challenge
Digital Photography

Dragster
Environmental Engineering
Geospatial Technology
Inventions and Innovations
Junior Solar Sprint
Mass Production
Medical Technology Issues
Microcontroller Design
Promotional Marketing
STEM Animation
Video Game Design
Website Design

Please Print or Type

Complete form and send to:

Sheraton Greensboro Hotel/Joseph S. Koury Convention Center

3121 West Gate City Blvd.

Greensboro, N.C. 27407

Phone : 336-292-9161

Fax : 336-323-4876

Email: DMarble@sheratongreensboro.com (Denise Marble)

Hotel Deadline: March 2, 2017

Room Rate : $139.00 + 12.75% tax = $156.72 per night

The cancellation deadline is 72 hours prior to arrival or you will be charged for the room(s).

All final rooming lists must be submitted 72 hours prior to arrival. No changes will be accepted after this date. All changes/cancellations must be made in writing via email DMarble@sheratongreensboro.com .

A credit card or the first's nights deposit for each room is required to hold the reservations.

Name of School: _____

Advisor/Sponsor: _____

School Address: _____

_____

School Phone & Fax: _____

Email Address: _____

Arrival Date : _____

Departure Date: _____

Total Number of Rooms Requested: _____

Credit Card # _____ Expiration Date _____

Please complete the rooming list below with first and last names. Make additional copies if needed.

Please indicate an (A) for the adults and (S) for the students.

1. _____   6. _____

   _____   _____

   _____   _____

   _____   _____

2. _____   7. _____

   _____   _____

   _____   _____

   _____   _____

3. _____   8. _____

   _____   _____

   _____   _____

   _____   _____

4. _____   9. _____

   _____   _____

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North Carolina TSA 2017

Housing Reservations Information

Conference Dates: April 2 – 4, 2017

All housing reservations for TSA will be processed by the Sheraton Greensboro Hotel. Requests must be submitted in writing on the Housing Form on the following page. PHONE REQUESTS WILL NOT BE ACCEPTED. All forms will be entered in the date order that they are received. Upon the hotel's completion of your school's reservations, a confirmation list with the total amount due will be emailed to the email address provided on the housing form.

The hotel's standard rooms consist of two double beds or one king sized bed. Lodging room assignments will be based on preference and specific room needs. The two double bed rooms will accommodate up to 4 persons only and the king rooms will accommodate up to 2 persons only. Due to fire codes the hotel is unable to allow a rollaway bed in a room with two double beds. Suite options may be available upon request.

Special requests of schools traveling together will need to be noted on the housing form. We will make every effort to block rooms together for those schools that have made this request. Organization of the student rooms will be the responsibility of the advisors. The hotel will not be able to divide the room rates of students from different schools that are rooming together. The school that lists the student name(s) on their housing form is responsible for payment for that room. The hotel cannot discern duplicated names and we hold the number of rooms that is indicated on each form. If both schools list the shared student information, both schools will be charged in FULL for all rooms on the housing form.

The cancellation and change deadline is 72 hours prior to the arrival date. All cancellations and changes must be made in writing and emailed to DMarble@sheratongreensboro.com . No changes will be made after the deadline. In order to process your reservations correctly, block the rooms together, and prepare room keys and bills, we MUST ask that you respect the 72 hour deadline for changes. Any rooms cancelled after the 72 hour deadline will be charged the first night deposit plus tax per room.

A credit card or the first night's deposit plus tax, per room is required to reserve your rooms.

Please complete all information on the housing form. Incomplete forms will be held until all information is provided.